

Dual Credit Programs **Support Services** **Overview**



*Professional Development for Full Time Faculty Teaching Dual Credit
Thursday, August 24th, 2023*

Overview

- Dual Credit Academic Pathways
 - Departmental Support
 - Student Advising
 - Student Support Tools
- Dual Credit Academies & Career Technical Pathways
 - Academy Program
 - Career Technical Pathways

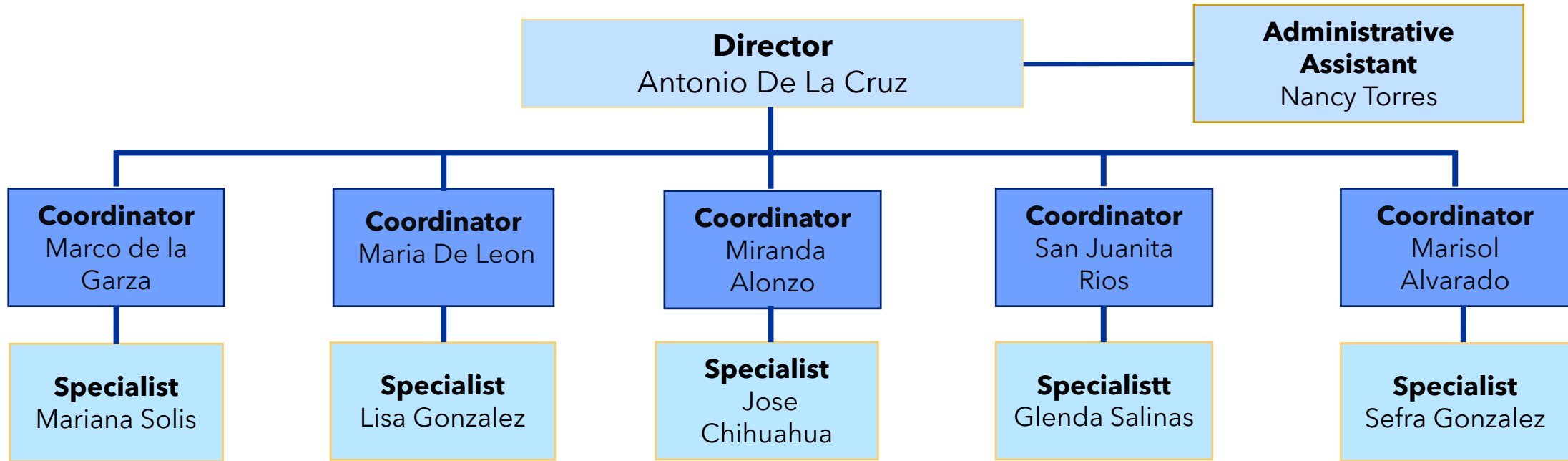


Dual Credit Academic Pathways

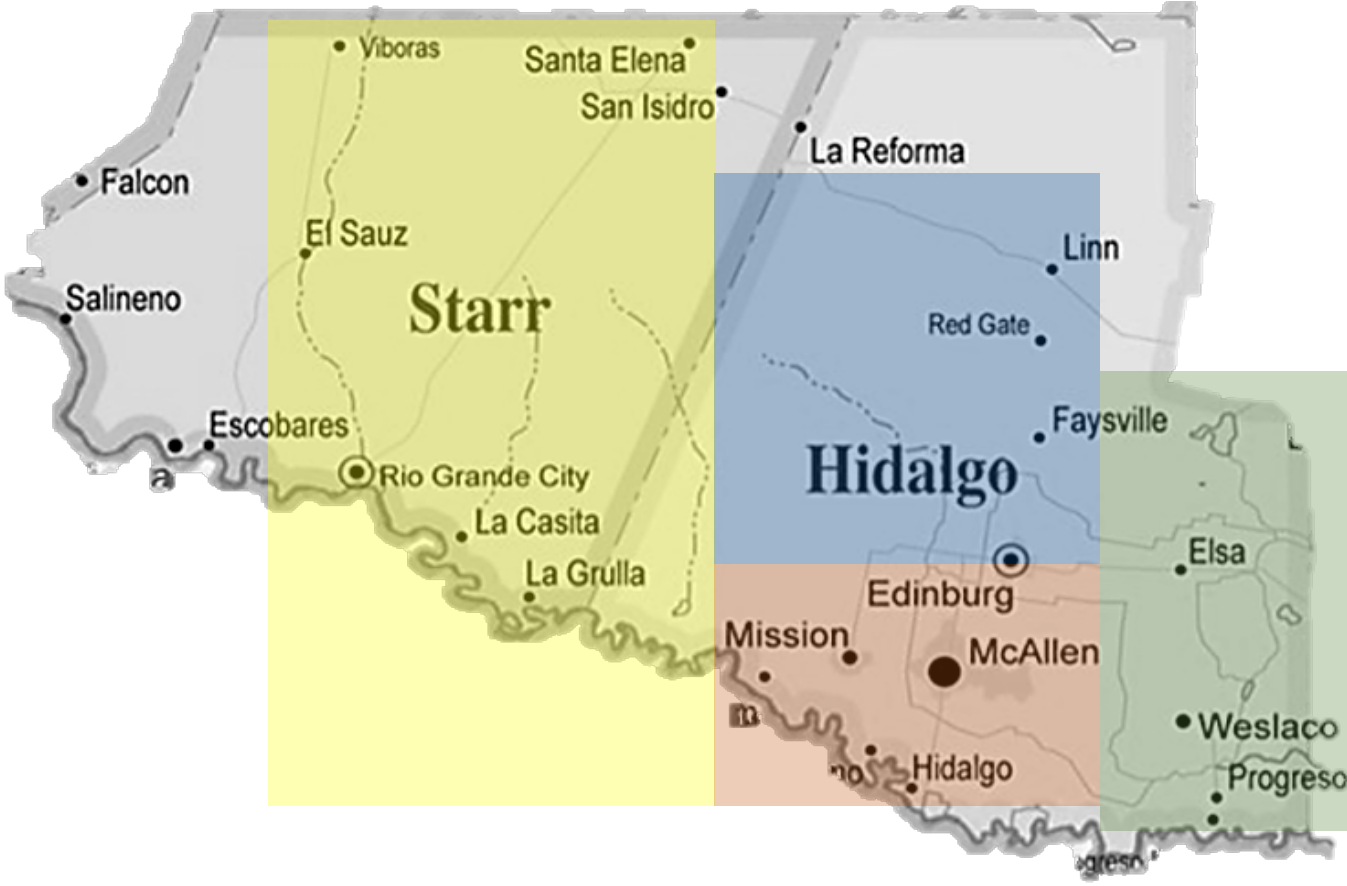


Antonio De La Cruz,
Director of Academic Pathways

Dual Credit Pathways Organizational Structure

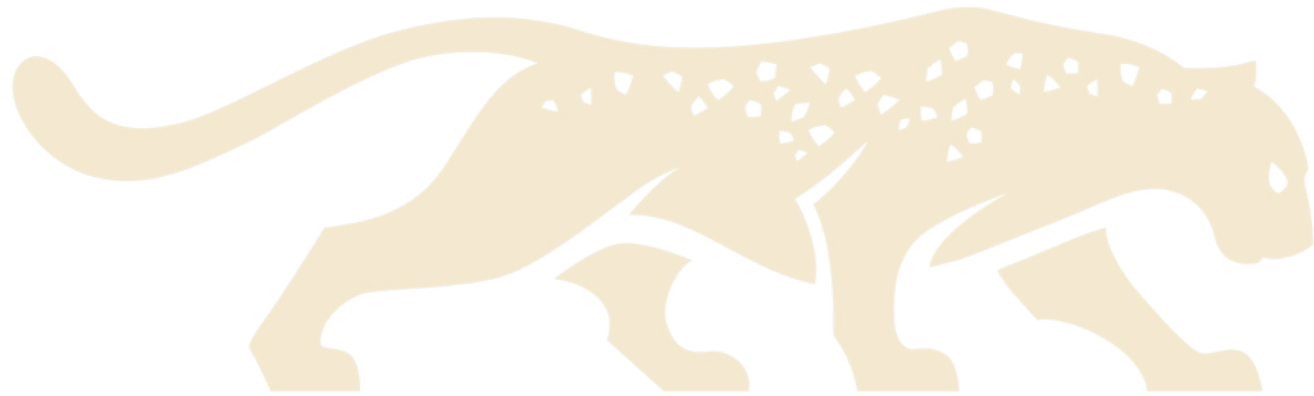


Designated High Schools Service Areas



Model	Count
ECBS	32
PTECH	9
TRAD	34
Grand Total	75





Departmental Support



Student Engagement Points

CONNECTION



- ✓ INFORMATION SESSIONS
- ✓ RECRUITMENT
- ✓ CAMPUS TOURS

ENTRY



- ✓ APPLY TEXAS DRIVES
- ✓ TESTING
- ✓ STUDENT ORIENTATION

PROGRESS



- ✓ ADVISING
- ✓ SUCCESS WORKSHOPS
- ✓ MONITOR & TRACKING
- ✓ RESOURCE ACCESS

COMPLETION



- ✓ GRADUATION



Department **Support Scope**



- Resource Matching
- Department Matching
- Trainings, Educations & Presentations
- Advising
- Degree Guidance
- Course Management
- Rule & Policy Compliance
- Designation Support
- Reporting

Instructional Plans



Dual Credit Instructional Plan



Business Administration Instructional Plan 9TH Grade Start

Associate of Arts in Business Administration (Catalog Year 2022-2023)

HS Requirements	HS Subject	9 Grade		HS Subject	10 Grade		HS Subject	11 Grade		HS Subject	12 Grade	
		Fall	Spring		Fall	Spring		Fall	Spring		Fall	Spring
English (4)	English I			English II			English III	ENGL 1301	ENGL 1302	English IV		
Math (4)	Alg I or Alg. 2 PAP			Alg. 2 / Geom PAP		MATH 1324	Geom PAP Pre Cal			Pre-Cal or Cal		
Social Stu (3)				World Hist			US History	HIST 1301	HIST 1302	Govt or Econ	GOVT 2305	GOVT 2306
Sciences (4)	Biology PAP						Science				BIOL 1406	BIOL 1407
LOTE (2)	Spanish I			Spanish II					SPAN 2313			
Fine Arts (1)	Art		ARTS 1301 or MUSI									
PE (1)	P.E. / Equivalent											
Technology (1)	BIM					BCIS 1305						
Speech (1)			SPCH 1311	Speech								
Other Electives (5)					ECON 2301	*BUSI 1301		*ACCT 2301	*ACCT 2302		*ECON 2302	*BUSI 2305

The first digit of the course number represents the academic level of the course.
 The second digit represents the credit value of the course in semester hours.
 The third and fourth digits establish course sequencing and/or distinguish the course from others of the same level, credit value, and prefix.
 *tcns.org

- ✓ Lays out agreed upon degree and pathway to credential
- ✓ Each school has one for each pathway
- ✓ The DCAP team advises against this
- ✓ Updated each year to reflect changes
- ✓ CTE **or** Academic



Training & Advising Offerings

Designated Schools

Training: 9th - 12th

Advising: 9th - 12th

Bridge Event: 9th - 12th

Provide Dual Credit Reports

Resource Support

Counselor Updates

Support to Double Up

Graduation Support

Transfer Support

Traditional Dual Credit

Training: 11th - 12th

Advising: 11th - 12th

Campus Tour as requested

Provide Dual Credit Reports

Resource Support

Counselor Updates

Graduation Support

Transfer Support



Core Department Objectives

College Resource Knowledge & Training

Provide students, parents and ISD's the opportunity to share college knowledge, resources available and college management tools so that students may navigate through their college career.

Advising & Degree Plan Management

To understand the ISD's and students college objectives so that the college can provide resources, tools, direction and guidance to meet and achieve the objective.

Pathway Management to Completion

To evaluate and share data and reports every semester so that the students college objective is achieved in the most efficient and effective

Goal: To create an environment where students can be taught about college tools, resources and services so that may be able to navigate themselves to be successful, efficient and effective when in college.



College Resources & Training - *Support*

- **Degree Works:** Electronic/digital degree plan planning and tracking tool
- **Jagnet:** Student level management tool via portal
- **Campus Services:** Library, Counseling, Tutoring (CLE), Student Activities
- **Blackboard:** Digital course management tool
- **Starfish:** Student progress communication tool
- **What is a GPA:** How Grade Point Average is used & affects progress
- **Academic Standing:** Explain what it is how affects students progress
- **How to Communicate with Instructors:** Email and phone etiquette
- **Students Rights & Responsibilities:** College level expectations & rights as a student



Advising & Degree Plan - *Support*

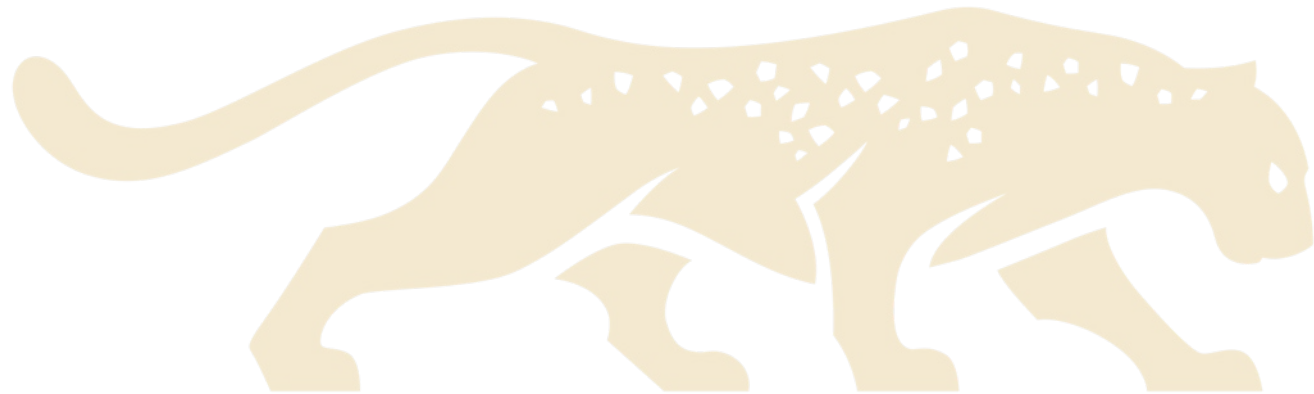
- **Course Compliance:** Degree adherence & compliance
- **Instructional Plan Completion:** Course sequencing planning tool
- **Course Pre-Requisites:** Sharing & explaining course needs
- **Transfer:** Provide support for continued higher education; 4yr or other
- **Academic Status:** Probation/Suspension: How & what to do during low performance
- **Enrollment Guidance:** Dates & Timeline, communication about enrollment status
- **Graduation Requirements:** What is required to finalize degree leading to graduation
- **Stackable Degree Opportunities:** Provide direction about continue education opportunities within same pathway.



Pathway Management to Completion - *Support*

- **Course Count Compliance:** Monitor & tracking the number of courses currently enrolled
- **Academic Standing/Final Grades:** Reports on student status during semester & final grade report at end of semester
- **Course Outside of Degree :** Monitor & tracking of courses being take against degree plan
- **Textbook Changes/Updates:** Updates to anticipated changes to course materials
- **Software & Technology Needs:** Information about software needs & technology to meet course objectives
- **Blackboard Orientation Completion:** Reports on student completion of self guided training





Student Advising



College & Student **Resources**

Offered both In-Person & Online



JagNet

College Student Portal

**Starfish Early
Alert System**

**Counseling &
Advising Center**

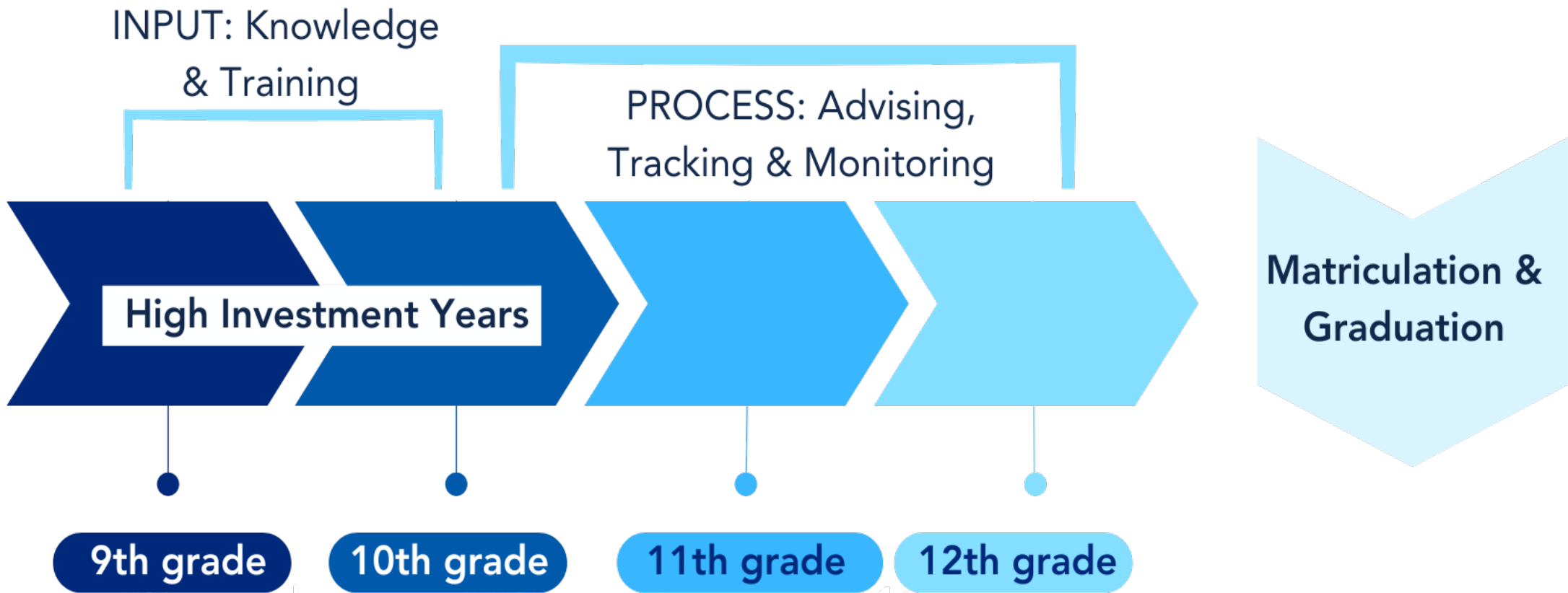
Library Services

**Center for Learning
Excellence** *Tutoring Center*

**Transfer Center &
University Relations**

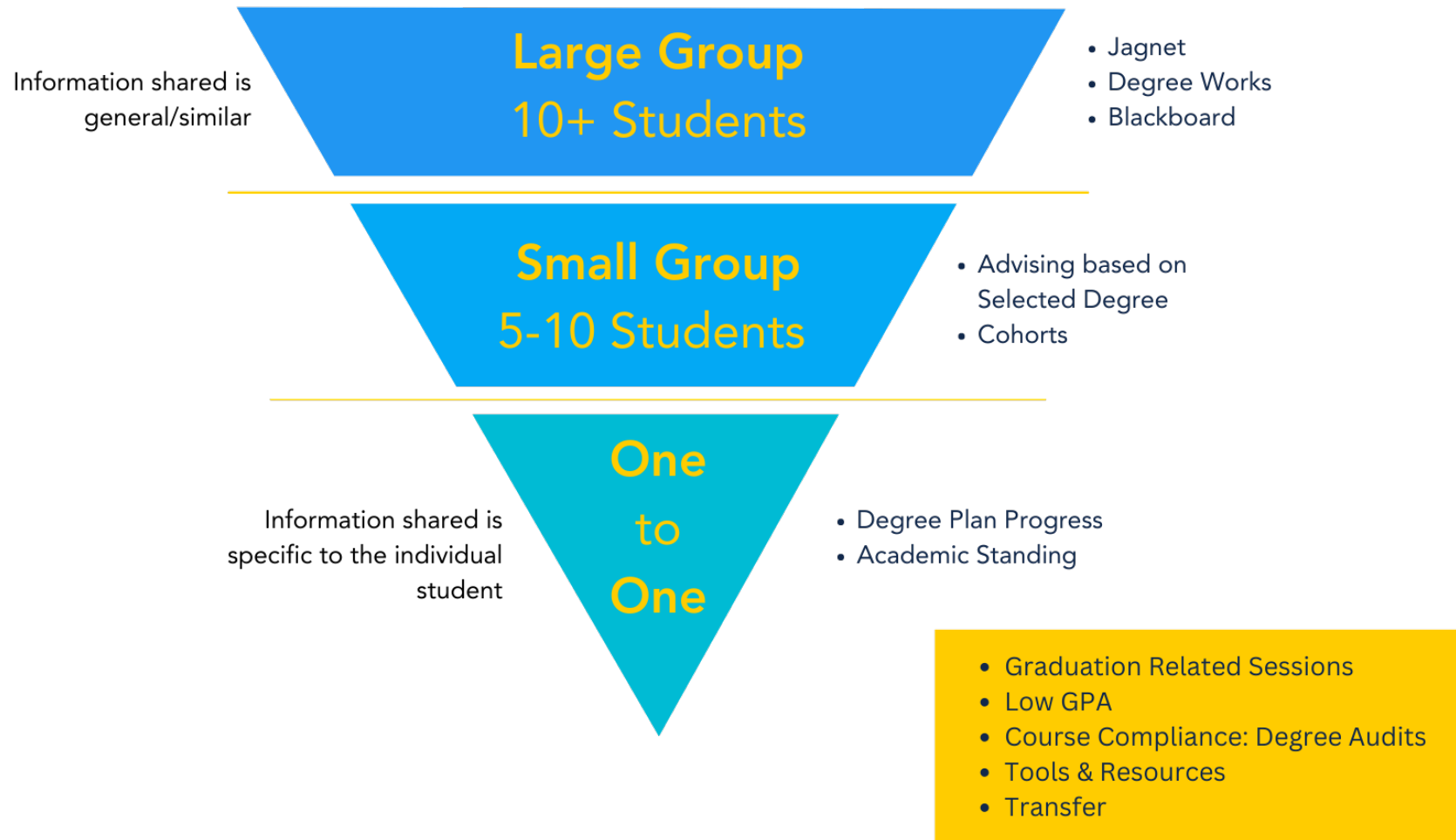


Student Level Progress Flow



Goal: Effective and Efficient Dual Credit experience after completion of the selected pathway.

Training & Advising *Delivering Options*

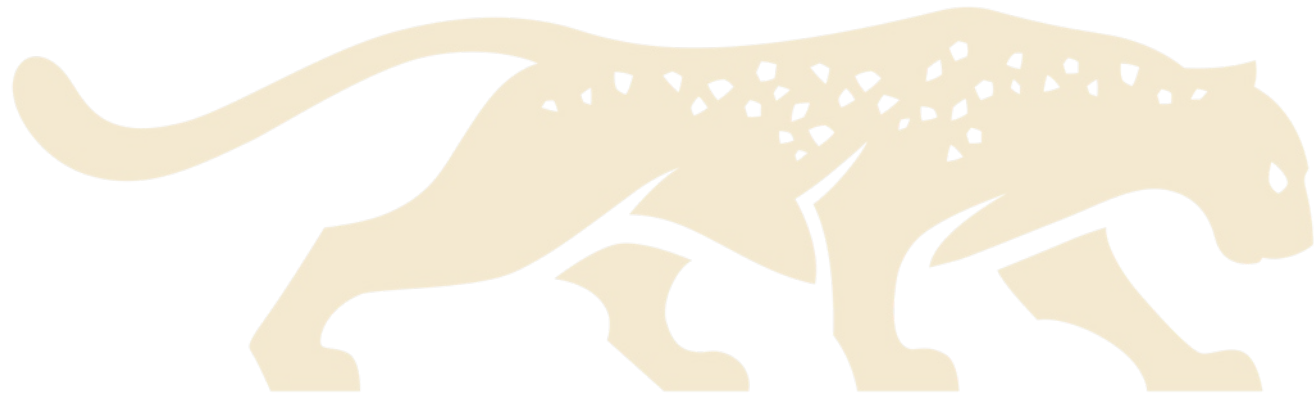


Advising Support **Models**

Methods

- One-to-One Advising
- Group Advising
- Online Advising
- Virtual Advising
- Workshops





Student Support Tools



Starfish – **Early Alert System**



South Texas College has implemented the **Starfish Early Alert system** to assist in communication between faculty and students. Starfish is a tool that should **increase engagement** between students, faculty, and support services. Starfish provides a venue for **interventions to help students succeed**. It also contains information about resources and support services available to students.



Starfish Activities

Spring 2023 Timeline

This Timeline is for: Lecturers, Adjunct, and Full-Time Faculty.

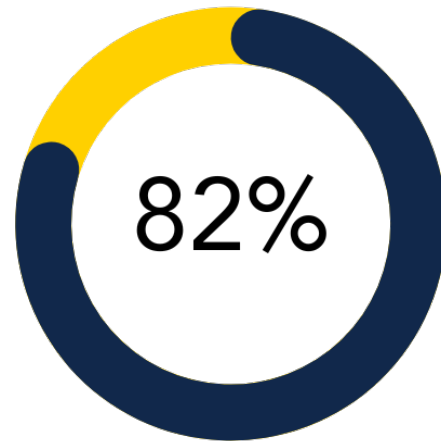
Activity	Dates	Role	Description
1	Jan. 9 – Jan. 30	Student	Activate - Student emails and Complete Starfish Access Assignment.
2	Jan. 9 – Jan. 30	Faculty	Create/update - Faculty update Starfish profiles and office hours, including location.
3	Jan. 19 – Jan. 24 (Submit No Later than Noon)	Faculty	Verify- First Week Dual Credit Attendance Verification
4	Jan. 25 – Jan. 30 (Submit No Later than 3PM)	Faculty	Clear Flags – Attendance Verification
5	Feb. 13 – Feb. 26 (Submit No Later than 11pm)	Faculty	Progress Survey #1 - Submit 1 st Survey (Week 5 - 6)
6	Feb. 27 – March 19	Faculty & Staff	Clear Flags – Progress Survey #1
7	March 20 – April 2 (Submit No Later than 11pm)	Faculty	Progress Survey #2 - Submit 2 nd Survey (Week 10 - 11)
8	April 3 – April 18	Faculty & Staff	Clear Flags – Progress Survey #2

Submission Rate **Stats**

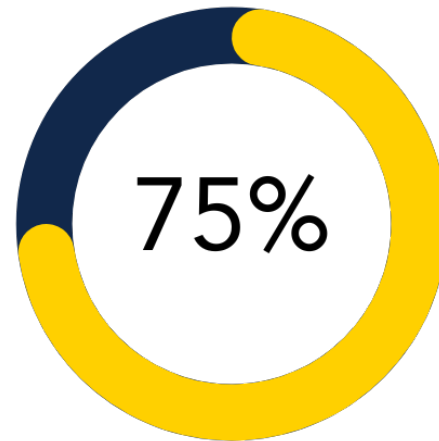
Students make decisions based on this information!

Attendance & Progress Survey submission rates for *Fall & Spring* sessions:

Spring 2023



Attendance Survey



Progress Survey



Starfish Reporting

First Starfish Report

First Week Verification

- This report will **only** have those students that have a concern.
- All other students are assumed to be in good standing **this week**
- Total numbers will be smaller since only students with concern are flagged

Second & Third Starfish Report

Consists of all students in:

Good Standing

Failing Concern & Danger

- Students with an updated Starfish account will get additional support
- The DCAP team sends reports to school counselors. School counselor then calls each student to manage.

Considerations

- Please consider grading frequency against submission date
- Does the Starfish report accurately reflect the most updated grade status?
- Students and schools will make decisions based on this information

Padlet: College Readiness

https://southtexascollege6.padlet.org/dc_pathways/CollegeReadiness

The Padlet board is titled "South Texas College - Dual Credit College Readiness" and is organized into a grid of resource cards. The cards include:

- Welcome to South Texas College - Dual Credit Programs!**: A video introduction to dual credit programs.
- First Day of Dual Credit Classes Checklist**: A checklist for students starting their first day of college classes.
- Students Guide to Dual Credit**: A guide for students, including a "MY jaguar JOURNEY" graphic.
- JagNet Student Portal: How to Login**: Instructions on how to access the student portal.
- Etiquette on Communicating Via Phone & Email**: A video on proper communication etiquette.
- Center for Learning Excellence (Tutoring Center)**: Information about tutoring services.
- STC Tutoring Center Services!**: Details on the tutoring center's offerings.
- What is DegreeWorks? How Does it work?**: An explanation of the DegreeWorks system.
- STC Tutoring Center Information**: General information about the tutoring center.
- Student Resources & Support Services**: A list of available support services.
- Transfer Advising Video**: A video about transferring to a university.
- Hello future STC Graduate...you did it!**: A graduation checklist for students.
- How to Reset your Password**: Instructions on how to reset a password.
- What is a GPA & Should I drop my Dual Credit Course**: Information about GPA and dropping a course.
- Student Rights & Responsibilities**: A document outlining student rights and responsibilities.
- How to request an Official and Unofficial STC Transcript**: Instructions on how to request transcripts.
- Welcome to South Texas College Dual Credit College Readiness Information Session**: Information about an information session.
- STC Student Resources**: A collection of resources for students.
- STC Dual Credit Transfer Opportunities**: Information about transfer opportunities.
- Change of Information Form**: A form for updating personal information.

Studentlingo Direct Access



CENTERS FOR LEARNING EXCELLENCE PRESENTS:

COLLEGE READINESS WORKSHOPS

TIER I WORKSHOPS

Fundamentals of College Readiness

LEARN NEW STRATEGIES

- [Maximizing Your College Experience](#)
- [The Difference Between High School & College](#)
- [What It Takes to Be a Successful Student](#)
- [Academic Integrity](#)
- [Classroom Expectations](#)
- [Study Tips & Note-Taking Strategies](#)
- [Time Management: Strategies for Success](#)
- [Improving Student-Faculty Relationships](#)
- [Overcoming Procrastination](#)
- [Preparing For Final Exams](#)
- [Success Strategies For First Generation Students](#)

DEVELOP SKILLS

- [Drafting Introductions, Body Paragraphs & Conclusion](#)
- [Exam Preparation Tips & Test-Taking Strategies](#)
- [How To Succeed In Math](#)
- [Pre-Writing Techniques](#)
- [Understanding & Avoid Plagiarism](#)

TIER II WORKSHOPS

Take your writing and math skills to the next level!




TIER III WORKSHOPS

For online and overall course success!

FIND ONLINE SUCCESS

- [10 Tips For Success In Your Online Course Effectively](#)
- [Communicating Online](#)
- [Online Courses: Staying Motivated](#)
- [Success Strategies for Probation Students](#)
- [Taking Tests Online: Strategies for Success](#)

<https://www.studentlingo.com/learn/dashboard>



Success Strategies For Probation Students

Search x Hide

LESSONS

- 01. WORKSHOP DESCRIPTION
 - Overview & Objectives
- 02. INTRODUCTION
 - What Is Probation?
- 03. WHAT NEEDS TO BE CONSIDERED?
 - GPA Requirements
 - Institutional Requirements
 - Academic & Personal Habits
 - Campus Resources
- 04. PERSONAL REFLECTION

TRANSCRIPTS & RESOURCES

NOTES

SUPPORT SIGN OUT


WORKSHOP DESCRIPTION / Overview & Objectives

Next >

[View Workshop Instructions](#)

Overview

Probation is a term used to refer to a time in which a student's academic progress is monitored. It is a way for a college to offer students resources to help support them while also conveying that improvements need to be made. This workshop explains what it means to be on probation by defining the term while also providing common requirements for getting off probation. In viewing this workshop, you will also learn resources that you can use to improve your academic success. Finally, the workshop encourages you to reflect on your own academic and personal strategies and create a plan for improvement.



Presented by
Amy Baldwin

10-15 mins

What You Will Learn

- Understand what probation can mean at an institution
- Learn what is often required of students on probation
- Identify what other resources may be available to assist students on probation
- Learn how to reflect on your academic and personal strategies

Graduation & Matriculation



- Course **credit checks** for potential graduates
- **Transfer advising** opportunity provided
- Graduation **completion verification**
- **Matriculation options** and guidance
- **Financial Aid** support
- **"Next steps"** discussion



Support **Collaboration Opportunity**

Take some time during **1st week to emphasis:**

- Available Resources
- Blackboard Overview
- Syllabus Review
- Academic Integrity
- Starfish Tutorial; *How to use/access Starfish*
- Attendance & Absence Notifications
- Office Hours & Availability
- Grading Frequency



Department Contact Information



**DUAL CREDIT
ACADEMIC
PATHWAYS**



Dual Credit Academies & Career Technical Pathways



Leonardo Castañeda,

Director of Academies & Career Technical Programs

Meet the **Team**

Leonardo Castañeda

Director of Academies & Career Technical Pathways

Aileen Cepeda

Administrative Assistant

Mariztel Peña

Coordinator of Academies & Career Technical Pathways

Pecan Campus

Kimberly Castillo

Academies & Career Technical Pathways Specialist

Pecan Campus

Jeremy Garza

Academies & Career Technical Pathways Specialist

Pecan Campus

Osiel Sanchez

Coordinator of Academies & Career Technical Pathways

Mid Valley Campus

Lisa Gonzalez

Dual Credit Academic Pathways Specialist

Starr County Campus



Department **Services**

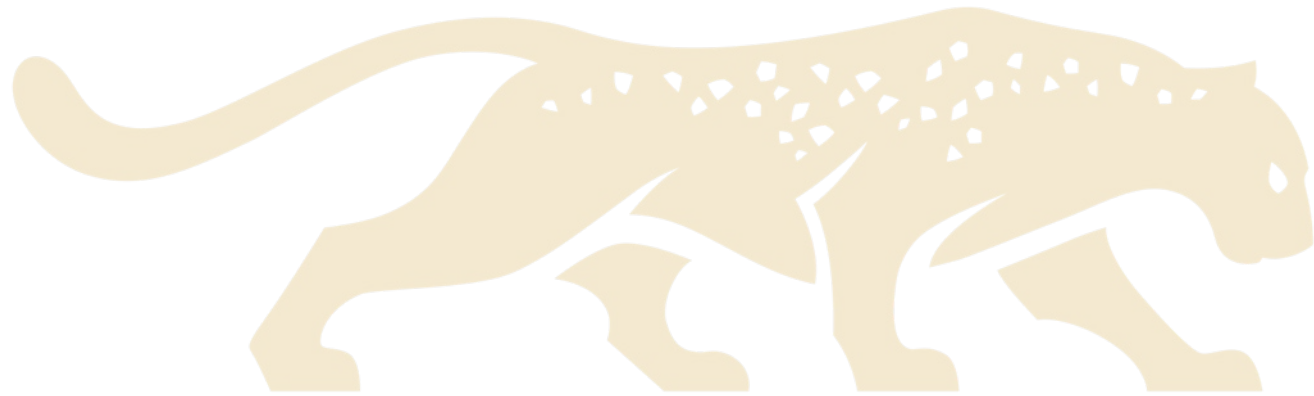
Students

- Conduct Degree Audits
- Coordinate Campus Tours
- Disseminate Starfish Reports to Traditional High Schools
- Development & Update Instructional Plans
- Group and Individual Advising

Promote Program Offerings & Events

- Student & Parent Information Sessions
- Provide Program Updates at Region One CTE Network Meetings
- Promote STC Campus Events
- Coordinate Site Visits to High School or STC Campus Site





Academy Programs



Academy Programs Dual Enrollment **Academy Programs**

Two-year program designed for high school juniors and seniors

- Students can apply sophomore year
- Cohort Based
- On Campus, First-hand college experience

Opportunity to earn Associate's by end of HS Senior Year in:

- Engineering (**DEEA**)
- Biology (**DEMSA**)
- Criminal Justice (**DECJA**)
- Business Administration (**DEBAA**)



Typical Fall Semester Timeline

Two Weeks Prior to Start of Semester	Instructor Welcome Email from Staff: Contains our contact information, identifies S-Section as an Academy Program Course, Outlines Staff Role, Lists Required Textbook List/Resources, etc.
Aug. 28th	Semester Begins
First Week Attendance Verification	Staff contact students marked as “not attending” and follows up with students/high school counselors about pending course material.
Progress Surveys #1 & #2	Academic progress meetings are held and consist of directing students to support services, coaching, held students develop self-advocacy skills, etc.
Degree Audits and Advising	Conducted throughout semester to ensure student is on track to completion.
Two Weeks Prior to End of Semester	Staff submits Final Grade Request forms to all Instructors teaching Academy Program Courses.
Final Grade Audits	Staff conduct academic progress meetings, Students Self-Register, & schedule adjustments as needed.



The Academy Student Typical Week Schedule

Mornings at the High School

Monday-Friday

Afternoon at designated STC Campus

Monday-Thursday: 1:00p.m.-5:15p.m.

Afternoon at designated STC Campus

Friday Workshops (*required*): 1:00p.m.-3:00p.m.



Faculty Support Collaboration Opportunity

- Complete Starfish Surveys for All Students
- Update Grades
- Provide Feedback on Returned Assignments
- Contact Academy Program Staff As Needed Outside of Starfish Survey Periods for:
 - Excessive Absences
 - Lack of Textbook/Resources
 - Missing Assignments
 - Major Behavioral Concerns



Interested in **Hosting A Workshop?**

Dual Enrollment Academy Program Workshops

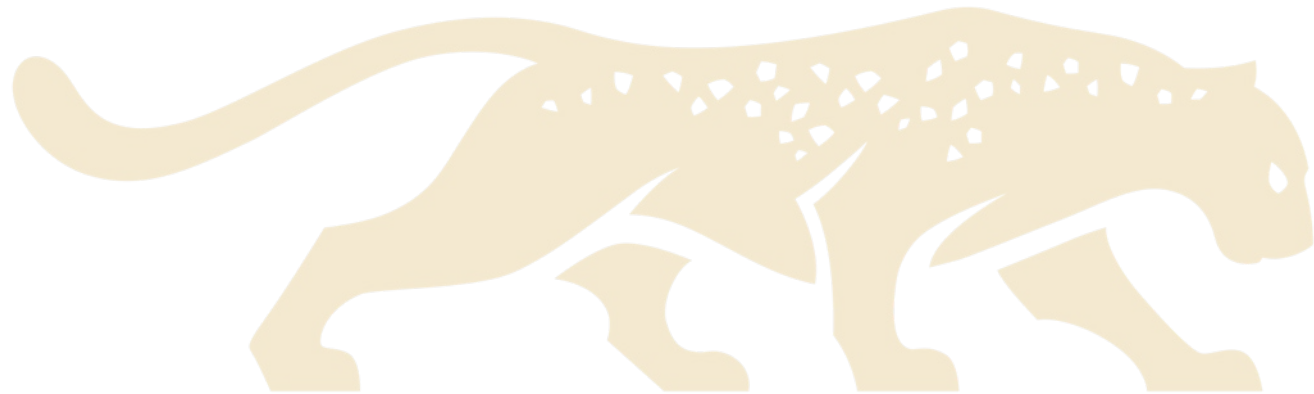
- **Fall & Spring Semesters**

- Fridays from 1 PM - 3 PM

- **Topic Options:**

- Career Awareness
- Leadership Development
- Stress Management & Self-Care, Test Taking, Note Taking, Email Etiquette, Soft Skills, etc.
- Major Specific: Biology, Engineering, Business Administration, Criminal Justice
- Volunteer Opportunities: On Campus or in the Community
- And so many more opportunities....

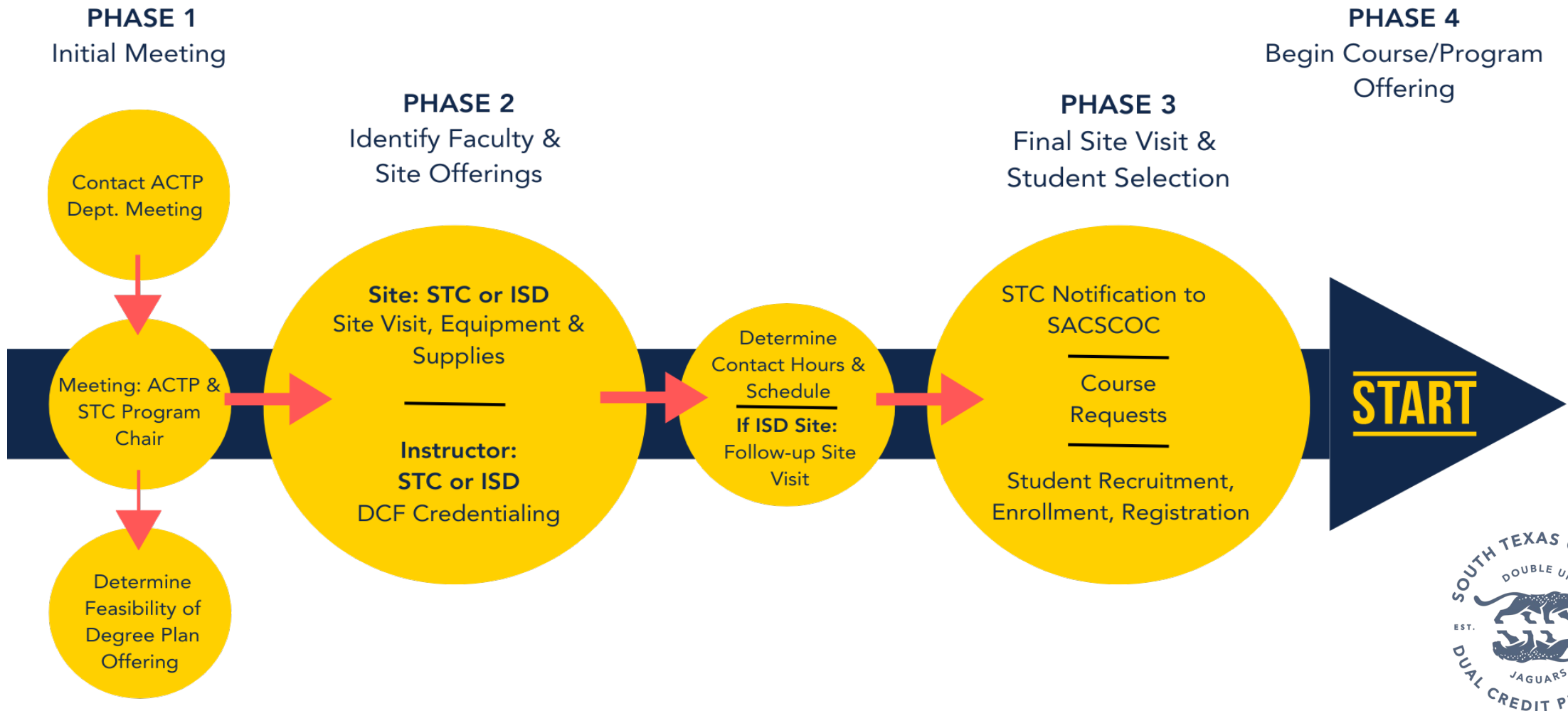




Career Technical Pathways



Program Offering Steps: High School Site



Instructional Plan *Sample*



**Dual Credit Instructional Plan
Approved High School Campus Site**



Electrical Assistant Certificate															
Dual Credit Courses 2022-2023															
Workforce Instructional Plan															
STC Certificates	HS Subject	9 Grade			HS Subject	10 Grade			HS Subject	11 Grade			HS Subject	12 Grade	
		Fall	Spring	Summer I		Fall	Spring	Summer I		Fall	Spring	Summer I		Fall	Spring
Certificate										ELPT 1325 ELPT 1419	ELPT 1411 ELPT 1429			ELPT 1445 ELPT 2325	ELPT 1420 ELPT 2447



Faculty Support Collaboration Opportunity

- Accommodate Requests for Site Visits
- Provide Equipment/Supply Lists (*As Needed*)
- Assist with Development of Instructional Plan & Scheduling (*As Needed*)
- Provide Information on Upcoming Events that Target CTE Student/Prospective Student Population
 - Staff will share information with School District CTE Contacts to promote student attendance/participation.
- Contact us if:
 - ISD Requests New CTE Offerings Directly From You
 - Developing New Initiatives for Dual Credit CTE Programs



Thank you!

