Dual Credit Programs

Support Services Overview

Professional Development for Full Time Faculty Teaching Dual Credit
Thursday, August 24th, 2023

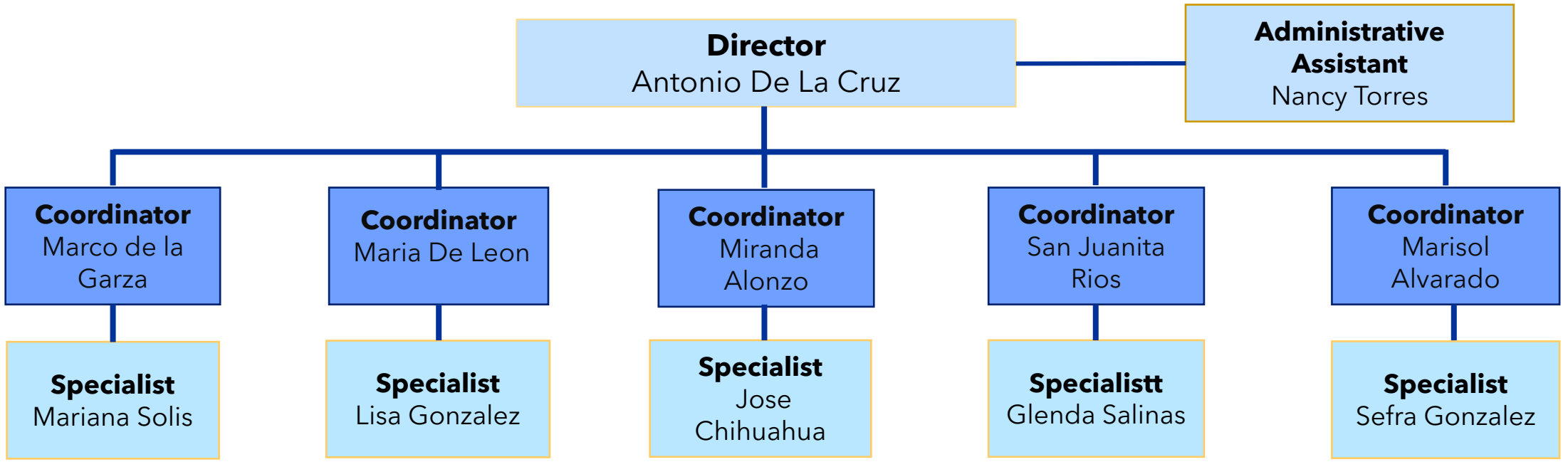
Overview

- Dual Credit Academic Pathways
  - Departmental Support
  - Student Advising
  - Student Support Tools
- Dual Credit Academies & Career Technical Pathways
  - Academy Program
  - Career Technical Pathways

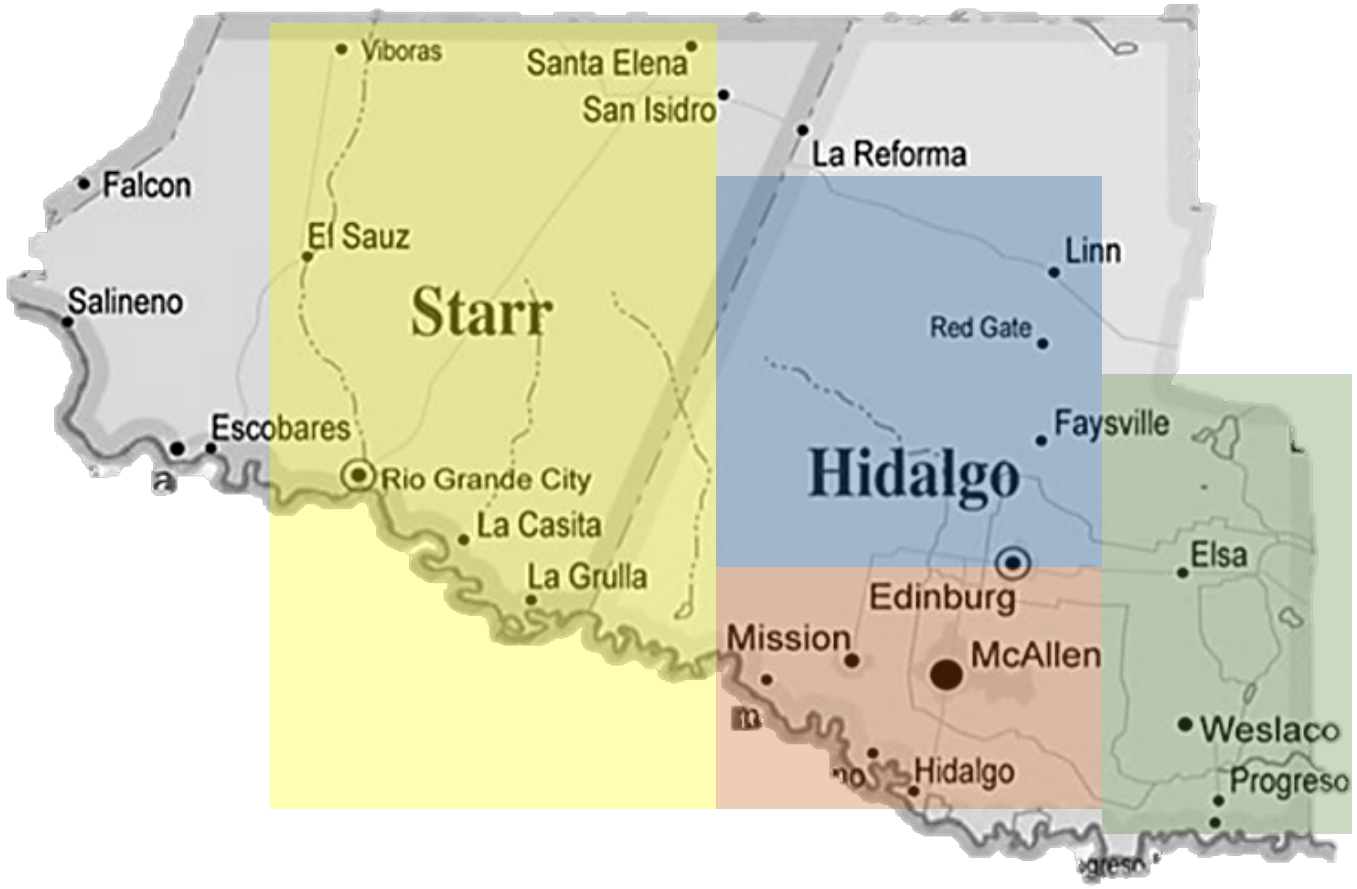
Dual Credit
Academic Pathways

Antonio De La Cruz,
Director of Academic Pathways

Dual Credit Pathways
Organizational Structure



Designated High Schools
Service Areas



Model	Count
ECHS	32
PTECH	9
TRAD	34
Grand Total	**75**

Departmental Support

Student **Engagement Points**

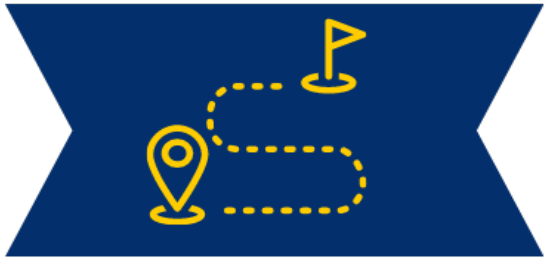
CONNECTION

- INFORMATION SESSIONS
- RECRUITMENT
- CAMPUS TOURS

ENTRY

- APPLY TEXAS DRIVES
- TESTING
- STUDENT ORIENTATION

PROGRESS

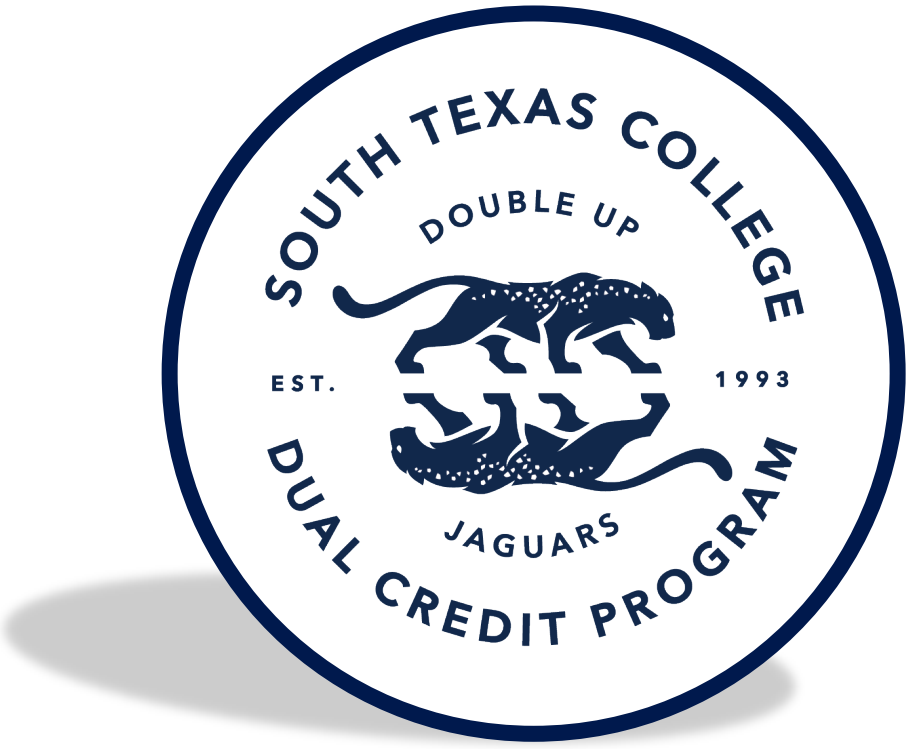


- ADVISING
- SUCCESS WORKSHOPS
- MONITOR & TRACKING
- RESOURCE ACCESS

COMPLETION

- GRADUATION

Department **Support Scope**



- Resource Matching
- Department Matching
- Trainings, Educations & Presentations
- Advising
- Degree Guidance
- Course Management
- Rule & Policy Compliance
- Designation Support
- Reporting

Instructional Plans

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Dual Credit Instructional Plan

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Business Administration Instructional Plan 9TH Grade Start

Associate of Arts in Business Administration (Catalog Year 2022-2023)

HS Requirements	HS	9 Grade		HS	10 Grade		HS	11 Grade		HS	12 Grade	
	Subject	Fall	Spring	Subject	Fall	Spring	Subject	Fall	Spring	Subject	Fall	Spring
English (4)	English I			English II			English III	ENGL 1301	ENGL 1302	English IV		
Math (4)	Alg I or Alg. 2 PAP			Alg. 2 / Geom PAP		MATH 1324	Geom PAP Pre Cal			Pre-Cal or Cal		
Social Stu (3)				World Hist			US History	HIST 1301	HIST 1302	Govt or Econ	GOVT 2305	GOVT 2306
Sciences (4)	Biology PAP						Science				BIOL 1406	BIOL 1407
LOTE (2)	Spanish I			Spanish II					SPAN 2313			
Fine Arts (1)	Art		ARTS 1301 or MUSI									
PE (1)	P.E. / Equivalent											
Technology (1)	BIM				*BCIS 1305*							
Speech (1)			SPCH 1311	Speech								
Other Electives (5)					ECON 2301	*BUSI 1301*		*ACCT 2301*	*ACCT 2302*		*ECON 2302*	*BUSI 2305*

The first digit of the course number represents the academic level of the course.
The second digit represents the credit value of the course in semester hours.
The third and fourth digits establish course sequencing and/or distinguish the course from others of the same level, credit value, and prefix.
*tccns.org

- ✓ Lays out agreed upon degree and pathway to credential
- ✓ Each school has one for each pathway
- ✓ The DCAP team advises against this
- ✓ Updated each year to reflect changes
- ✓ CTE **or** Academic

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Training & Advising Offerings

Designated Schools

Training: 9th - 12th

Advising: 9th – 12th

Bridge Event: 9th – 12th

Provide Dual Credit Reports

Resource Support

Counselor Updates

Support to Double Up

Graduation Support

Transfer Support

Traditional Dual Credit

Training: 11th – 12th

Advising: 11th – 12th

Campus Tour as requested

Provide Dual Credit Reports

Resource Support

Counselor Updates

Graduation Support

Transfer Support

Core Department **Objectives**

College Resource Knowledge & Training	Provide students, parents and ISD's the opportunity to share college knowledge, resources available and college management tools so that students may navigate through their college career.
Advising & Degree Plan Management	To understand the ISD's and students college objectives so that the college can provide resources, tools, direction and guidance to meet and achieve the objective.
Pathway Management to Completion	To evaluate and share data and reports every semester so that the students college objective is achieved in the most efficient and effective

Goal: To create an environment where students can be taught about college tools, resources and services so that may be able to navigate themselves to be successful, efficient and effective when in college.

College Resources & Training - *Support*

- **Degree Works**: Electronic/digital degree plan planning and tracking tool
- **Jagnet**: Student level management tool via portal
- **Campus Services**: Library, Counseling, Tutoring (CLE), Student Activities
- **Blackboard**: Digital course management tool
- **Starfish**: Student progress communication tool
- **What is a GPA**: How Grade Point Average is used & affects progress
- **Academic Standing**: Explain what it is how affects students progress
- **How to Communicate with Instructors**: Email and phone etiquette
- **Students Rights & Responsibilities**: College level expectations & rights as a student

Advising & Degree Plan - *Support*

- **Course Compliance**: Degree adherence & compliance
- **Instructional Plan Completion**: Course sequencing planning tool
- **Course Pre-Requisites**: Sharing & explaining course needs
- **Transfer:** Provide support for continued higher education; 4yr or other
- **Academic Status**: Probation/Suspension: How & what to do during low performance
- **Enrollment Guidance**: Dates & Timeline, communication about enrollment status
- **Graduation Requirements**: What is required to finalize degree leading to graduation
- **Stackable Degree Opportunities**: Provide direction about continue education opportunities within same pathway.

Pathway Management to Completion - *Support*

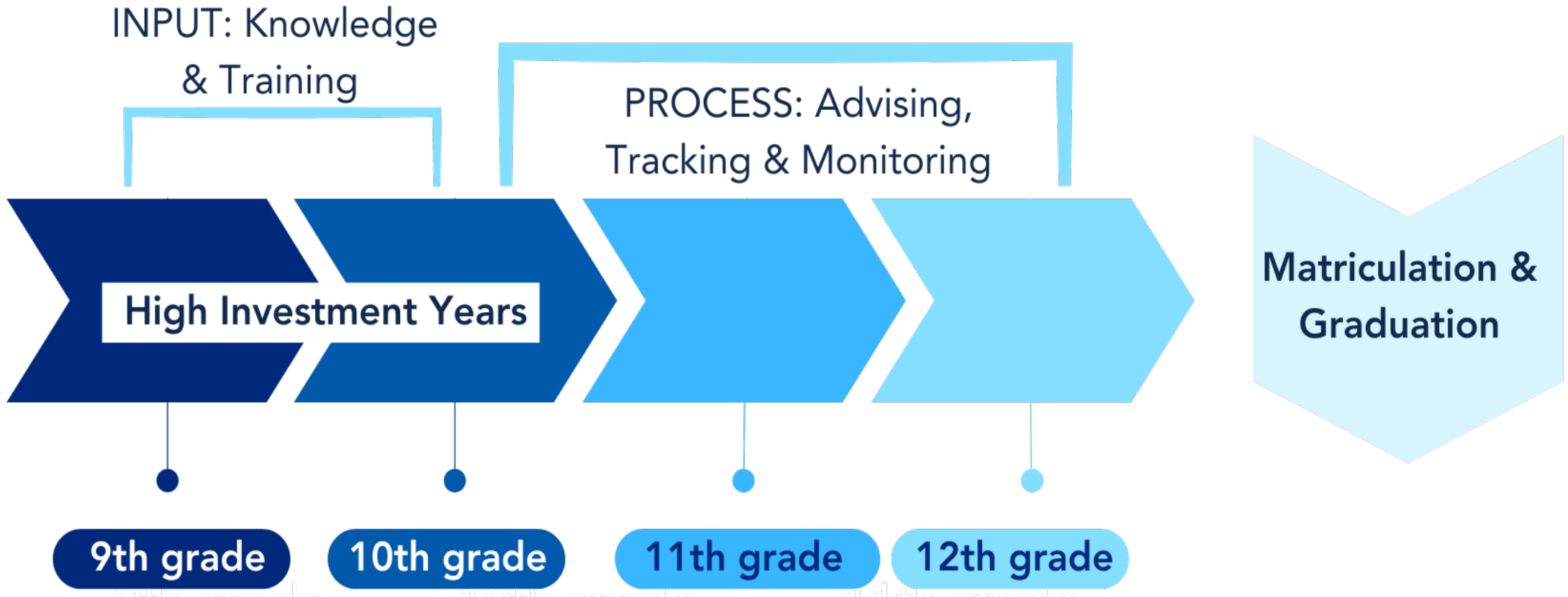
- **Course Count Compliance**: Monitor & tracking the number of courses currently enrolled
- **Academic Standing/Final Grades**: Reports on student status during semester & final grade report at end of semester
- **Course Outside of Degree** : Monitor & tracking of courses being take against degree plan
- **Textbook Changes/Updates**: Updates to anticipated changes to course materials
- **Software & Technology Needs**: Information about software needs & technology to meet course objectives
- **Blackboard Orientation Completion**: Reports on student completion of self guided training

Student Advising

College & Student **Resources**

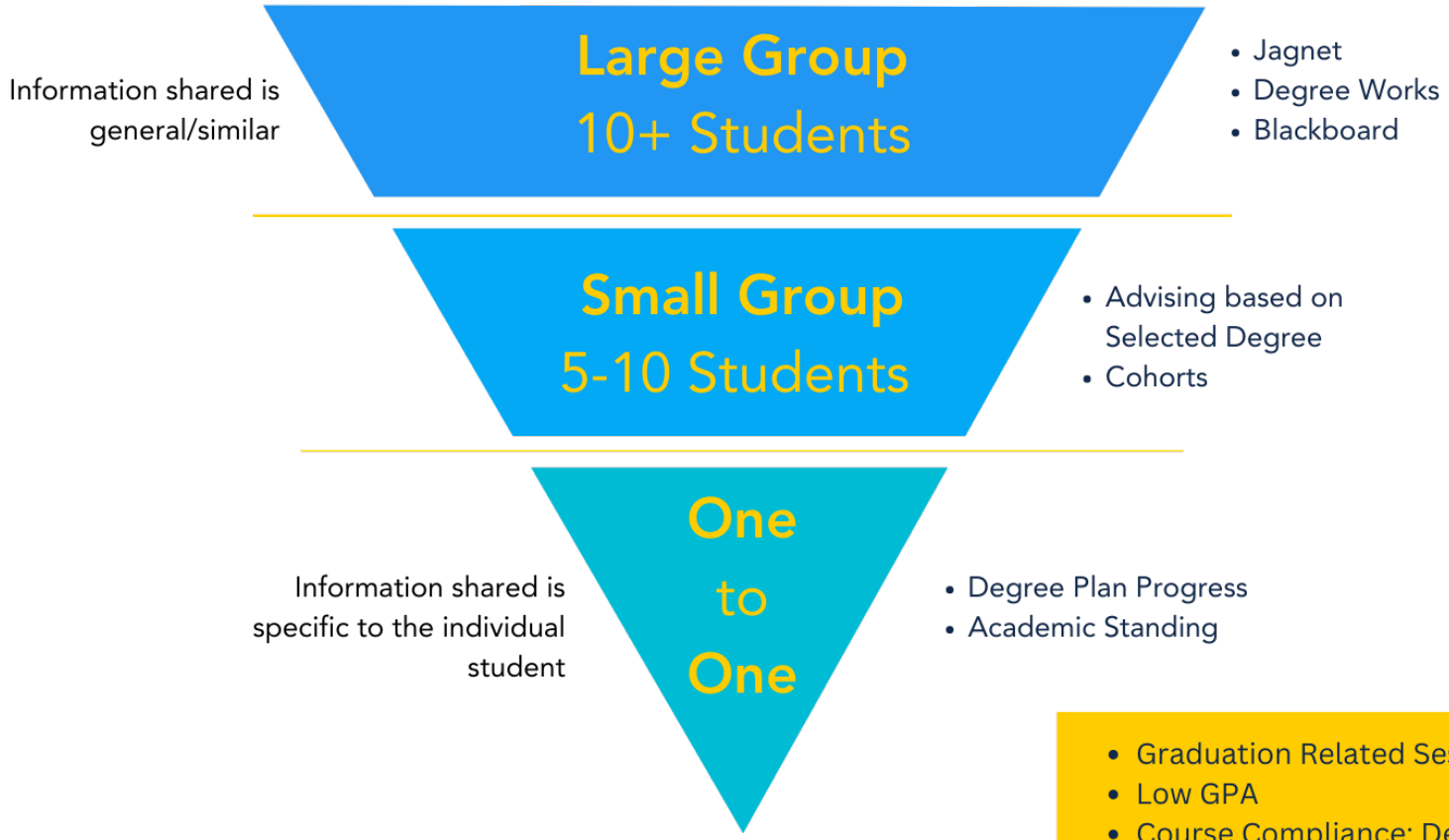
Offered both In-Person & Online

Student Level Progress Flow



Goal: Effective and Efficient Dual Credit experience after completion of the selected pathway.

Training & Advising *Delivering Options*



- Graduation Related Sessions
- Low GPA
- Course Compliance: Degree Audits
- Tools & Resources
- Transfer

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Advising Support **Models**

Methods

- One-to-One Advising
- Group Advising
- Online Advising
- Virtual Advising
- Workshops

Student Support Tools

Starfish – **Early Alert System**

South Texas College has implemented the **Starfish Early Alert system** to assist in communication between faculty and students. Starfish is a tool that should **increase engagement** between students, faculty, and support services. Starfish provides a venue for **interventions to help students succeed**. It also contains information about resources and support services available to students.

Starfish Activities
Spring 2023 Timeline

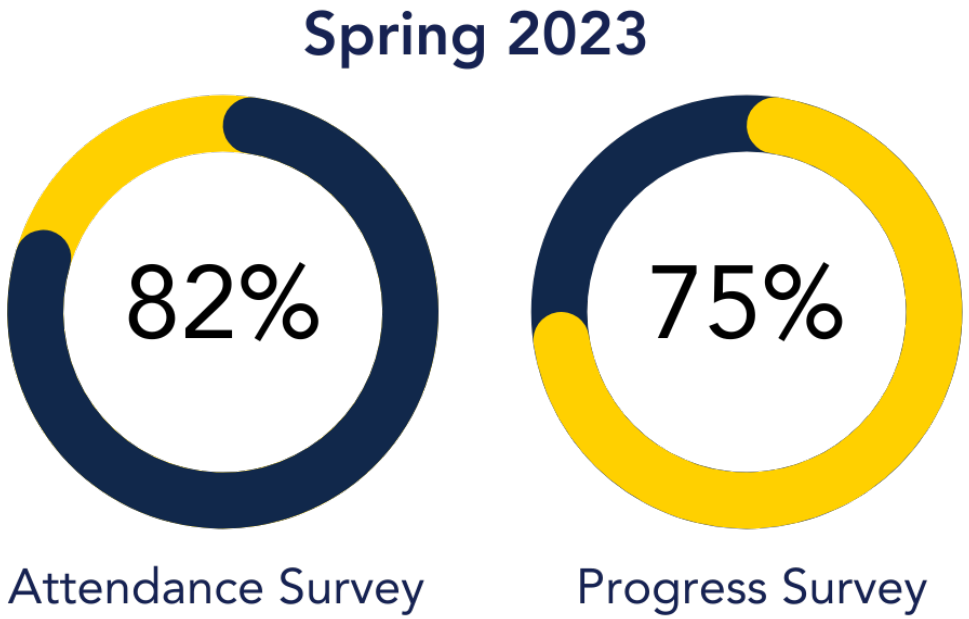
This Timeline is for: Lecturers, Adjunct, and Full-Time Faculty.

Activity	Dates	Role	Description
1	Jan. 9 – Jan. 30	Student	Activate - Student emails and Complete Starfish Access Assignment.
2	Jan. 9 – Jan. 30	Faculty	Create/update - Faculty update Starfish profiles and office hours, including location.
3	Jan. 19 – Jan. 24 (Submit No Later than Noon)	Faculty	Verify- First Week Dual Credit Attendance Verification
4	Jan. 25 – Jan. 30 (Submit No Later than 3PM)	Faculty	Clear Flags – Attendance Verification
5	Feb. 13 – Feb. 26 (Submit No Later than 11pm)	Faculty	Progress Survey #1 - Submit 1st Survey (Week 5 - 6)
6	Feb. 27 – March 19	Faculty & Staff	Clear Flags – Progress Survey #1
7	March 20 – April 2 (Submit No Later than 11pm)	Faculty	Progress Survey #2 - Submit 2nd Survey (Week 10 - 11)
8	April 3 – April 18	Faculty & Staff	Clear Flags – Progress Survey #2

Submission Rate **Stats**

Students make decisions based on this information!

Attendance & Progress Survey submission rates for *Fall & Spring* sessions:



Starfish **Reporting**

First Starfish Report

First Week Verification

- This report will **only** have those students that have a concern.
- All other students are assumed to be in good standing **this week**
- Total numbers will be smaller since only students with concern are flagged

Second & Third Starfish Report

Consists of all students in:

Good Standing

Failing Concern & Danger

- Students with an updated Starfish account will get additional support
- The DCAP team sends reports to school counselors. School counselor then calls each student to manage.

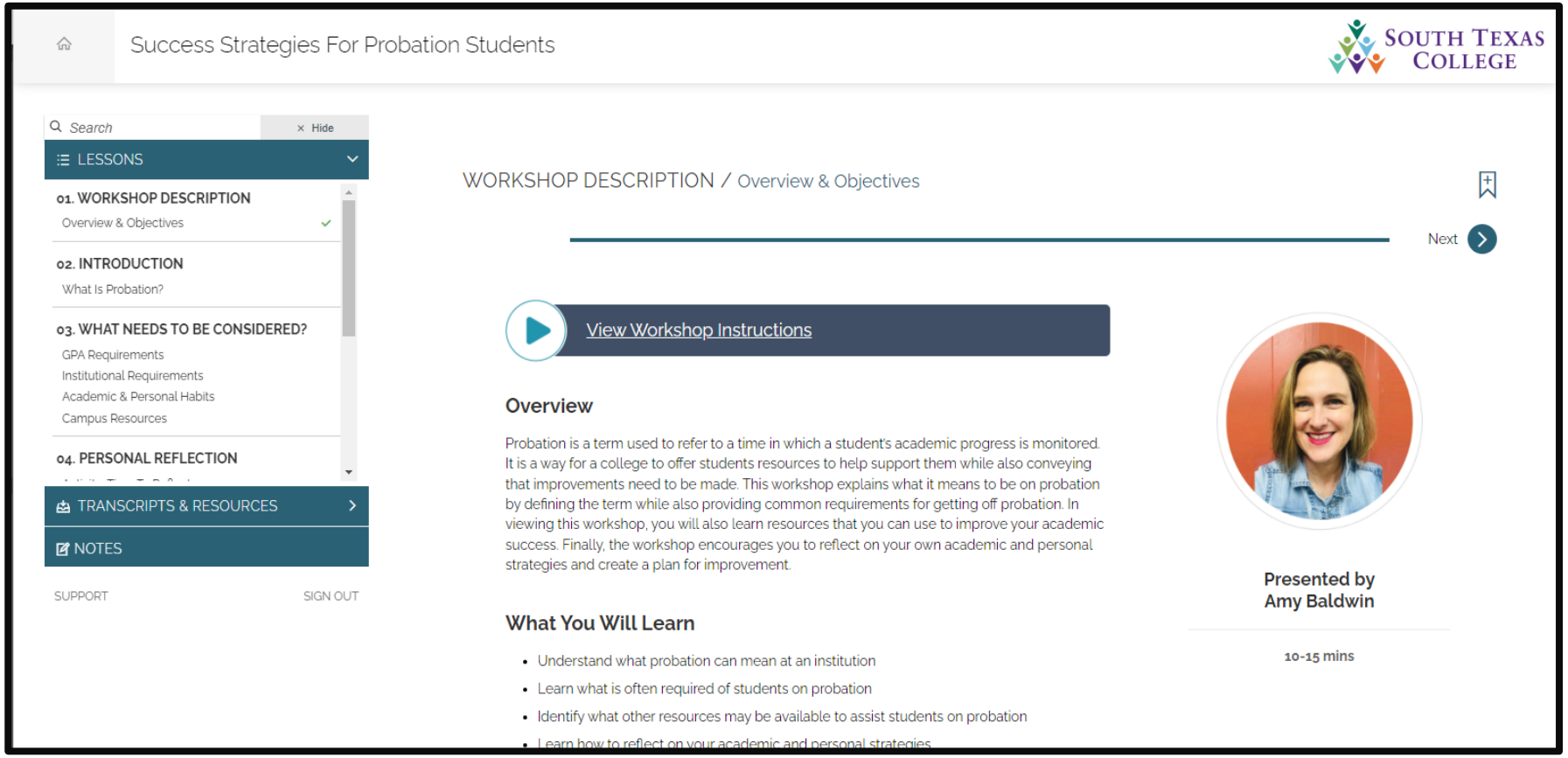
Considerations

- Please consider grading frequency against submission date
- Does the Starfish report accurately reflect the most updated grade status?
- Students and schools will make decisions based on this information

Padlet: College Readiness

https://southtexascollege6.padlet.org/dc_pathways/CollegeReadiness

Studentlingo Direct Access



Graduation **& Matriculation**

- Course **credit checks** for potential graduates
- **Transfer advising** opportunity provided
- Graduation **completion verification**
- **Matriculation options** and guidance
- **Financial Aid** support
- **"Next steps"** discussion

Support **Collaboration Opportunity**

Take some time during **1st week to emphasis**:

- Available Resources
- Blackboard Overview
- Syllabus Review
- Academic Integrity
- Starfish Tutorial; *How to use/access Starfish*
- Attendance & Absence Notifications
- Office Hours & Availability
- Grading Frequency

Department Contact Information

DUAL CREDIT ACADEMIC PATHWAYS

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Dual Credit

Academies & Career Technical Pathways

Leonardo Castañeda,
Director of Academies & Career Technical Programs

Meet the **Team**

Leonardo Castañeda
Director of Academies & Career Technical Pathways

Aileen Cepeda
Administrative Assistant

Mariztel Peña
Coordinator of Academies & Career Technical Pathways
Pecan Campus

Kimberly Castillo
Academies & Career Technical Pathways Specialist
Pecan Campus

Jeremy Garza
Academies & Career Technical Pathways Specialist
Pecan Campus

Osiel Sanchez
Coordinator of Academies & Career Technical Pathways
Mid Valley Campus

Lisa Gonzalez
Dual Credit Academic Pathways Specialist
Starr County Campus

Department **Services**

Students

- Conduct Degree Audits
- Coordinate Campus Tours
- Disseminate Starfish Reports to Traditional High Schools
- Development & Update Instructional Plans
- Group and Individual Advising

Promote Program Offerings & Events

- Student & Parent Information Sessions
- Provide Program Updates at Region One CTE Network Meetings
- Promote STC Campus Events
- Coordinate Site Visits to High School or STC Campus Site

Academy Programs

Academy Programs Dual Enrollment
Academy Programs

Two-year program designed for high school juniors and seniors

- Students can apply sophomore year
- Cohort Based
- On Campus, First-hand college experience

Opportunity to earn Associate's by end of HS Senior Year in:

- Engineering **(DEEA)**
- Biology **(DEMSA)**
- Criminal Justice **(DECJA)**
- Business Administration **(DEBAA)**

Typical Fall **Semester Timeline**

Two Weeks Prior to Start of Semester	**Instructor Welcome Email from Staff**: Contains our contact information, identifies S-Section as an Academy Program Course, Outlines Staff Role, Lists Required Textbook List/Resources, etc.
Aug. 28th	**Semester Begins**
First Week Attendance Verification	Staff contact students marked as "not attending" and follows up with students/high school counselors about pending course material.
Progress Surveys #1 & #2	Academic progress meetings are held and consist of directing students to support services, coaching, held students develop self-advocacy skills, etc.
Degree Audits and Advising	Conducted throughout semester to ensure student is on track to completion.
Two Weeks Prior to End of Semester	Staff submits Final Grade Request forms to all Instructors teaching Academy Program Courses.
Final Grade Audits	Staff conduct academic progress meetings, Students Self-Register, & schedule adjustments as needed.

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The Academy Student
Typical Week Schedule

Mornings at the High School

Monday-Friday

Afternoon at designated STC Campus

Monday-Thursday: 1:00p.m.-5:15p.m.

Afternoon at designated STC Campus

Friday Workshops (*required*): 1:00p.m.-3:00p.m.

Faculty Support
Collaboration Opportunity

- Complete Starfish Surveys for All Students
- Update Grades
- Provide Feedback on Returned Assignments
- Contact Academy Program Staff As Needed Outside of Starfish Survey Periods for:
  - Excessive Absences
  - Lack of Textbook/Resources
  - Missing Assignments
  - Major Behavioral Concerns

Interested in **Hosting A Workshop**?

Dual Enrollment Academy Program Workshops

- **Fall & Spring Semesters**
  - Fridays from 1 PM – 3 PM
- **Topic Options:**
  - Career Awareness
  - Leadership Development
  - Stress Management & Self-Care, Test Taking, Note Taking, Email Etiquette, Soft Skills, etc.
  - Major Specific: Biology, Engineering, Business Administration, Criminal Justice
  - Volunteer Opportunities: On Campus or in the Community
  - And so many more opportunities….

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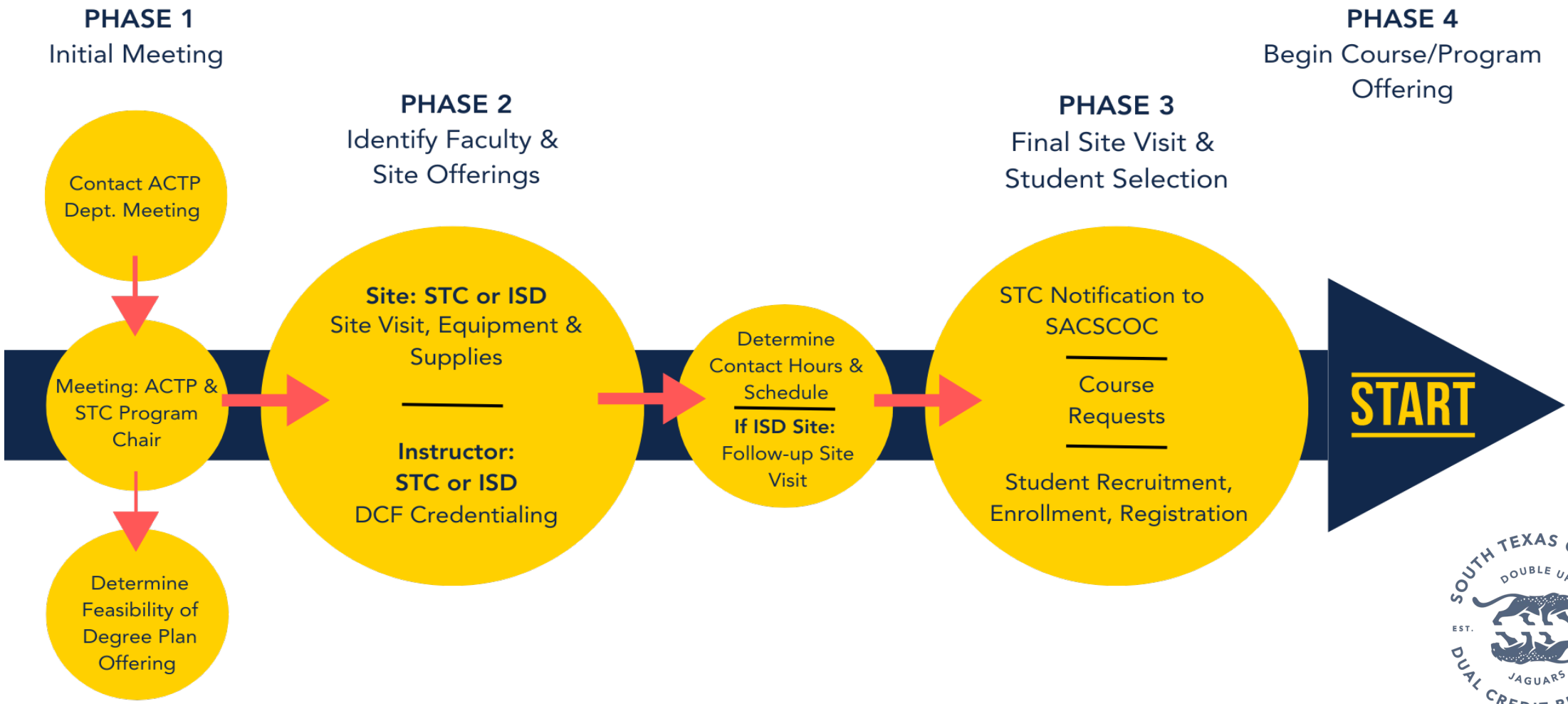
Career Technical
Pathways

Program Offering Steps:
High School Site



Instructional Plan *Sample*

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Dual Credit Instructional Plan
Approved High School Campus Site

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Electrical Assistant Certificate															
Dual Credit Courses 2022-2023															
Workforce Instructional Plan															
	HS	**9 Grade**			**HS**	**10 Grade**			**HS**	**11 Grade**			**HS**	**12 Grade**	
STC Certificates	**Subject**	**Fall**	**Spring**	**Summer I**	**Subject**	**Fall**	**Spring**	**Summer I**	**Subject**	**Fall**	**Spring**	**Summer I**	**Subject**	**Fall**	**Spring**
Certificate										**ELPT 1325** **ELPT 1419**	**ELPT 1411** **ELPT 1429**			**ELPT 1445** **ELPT 2325**	**ELPT 1420** **ELPT 2447**

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Faculty Support
Collaboration Opportunity

- Accommodate Requests for Site Visits
- Provide Equipment/Supply Lists (*As Needed*)
- Assist with Development of Instructional Plan & Scheduling (*As Needed*)
- Provide Information on Upcoming Events that Target CTE Student/Prospective Student Population
  - Staff will share information with School District CTE Contacts to promote student attendance/participation.
- Contact us if:
  - ISD Requests New CTE Offerings Directly From You
  - Developing New Initiatives for Dual Credit CTE Programs

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Thank you!

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